

nadp

Registered Charity No. 294922

NATIONAL ASSOCIATION OF DEAFENED PEOPLE

**ANNUAL REPORT
AND
STATEMENT OF ACCOUNTS**

**FOR THE YEAR ENDED
31 DECEMBER 2007**

**NATIONAL ASSOCIATION OF DEAFENED PEOPLE
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2007**

Charitable Status

Registered as a Charity under the Charities Act: Registration number 294922

Governing Instrument

Constitution adopted 2 November 1985; latest amendment 19 June 2004

Registered Address

P O Box 50, Amersham, Bucks, HP6 6XB

Board of Trustees (Executive Committee)

Current Trustees and those who served during the year to 31 December 2007 are:

Mrs Heather Jackson (Chairman to 14 August 2007)

Mr Ross Trotter (Vice-Chairman: Acting Chairman from 14 August 2007)

Mr Paul Tomlinson (Hon. Secretary) Mr John Davies (Hon. Treasurer)

Mr Peter Brennan

Mr Geoffrey Brown

Mrs Norah Clewes

Mr Paul Hanmer

Mr Roland Hilton

Mrs Barbara Kersley

Mrs Suzie Maine

The NADP Trustees are elected at the Annual General Meeting in accordance with the Constitution of the Charity. The Board of Trustees are authorised to co-opt new Trustees to serve on the Board. Any such term of office will run until the next Annual General Meeting.

Historical Background

The NADP was founded as a charity in 1984 by a group of deafened people who discovered that no other organisation existed that met the needs of deafened people. Today the NADP is recognised as the national representative organisation for deafened people.

NADP's Objects

The objects of the Association are to promote the relief, rehabilitation, education and welfare of deafened people.

NADP's vision is a society in which deafened people encounter no barriers to full participation and communication.

NADP's role is to identify and promote improvements in the quality of life of deafened people leading to their full participation in all aspects of society

Acting Chairman's Report: Ross Trotter

Overview

It has been a year of contrasts for the charity, overshadowed by the tragic loss of our Chairman, Heather Jackson, to cancer in August at the age of 58. NADP was represented at both her funeral and a Memorial Service in Canterbury Cathedral in October at which many members were present, along with family, friends and those from other organisations with which Heather was involved. Heather led NADP for nearly ten years and has left a huge gap both personally and professionally. We are delighted that her husband, David, has accepted an offer to become a Patron and that her daughter, Tiffany, will continue to be involved with the work of NADP. We also worked with one of our Patrons, Stewart Simpson, to set up the Heather Jackson Award, which will be given annually to the person who has done the most to improve the welfare and opportunity of deafened people.

Against this sad background the charity was grateful to receive a large legacy which has given us the opportunity to set up various projects to further our objective of promoting improvements in the quality of life of deafened people. These are reported on more fully below. In the year reported on these only reached the planning stage, and a great part of the charity's work in 2008 will be in bringing them to implementation. Some inconvenience was caused by an administrative error by the Post Office that prevented mail being forwarded from our PO Box address. Alternative arrangements were put in place while the matter was being resolved with the assistance of Postwatch.

It would be impossible to achieve the charity's objectives without the tireless and dedicated work of the Trustees and other volunteers and the continued support of our President and Patrons. We are proud of the fact that the charity is governed by people who are themselves deafened and know in a practical way what it means to overcome the barriers that acquired hearing loss places before those who wish to participate fully in society. With their help NADP can continue to make a difference in the lives of deafened people in the UK.

Activities

The centrepiece of the year is our annual Conference and AGM. In 2007 this successful event was held at the Charity Centre in London on the theme of the Disability Equality Duty. In the afternoon session we took a more personal track with presentations on living with a deafened husband and a hearing wife. As always the Conference presentations were published in our journal *Network*. We were grateful to the National Lottery Awards for All England for funding the event.

Network continues to be the main means of communication with our members and four quarterly issues were produced on schedule thanks to the work of the Editor, Jenny Dunning. The colour photographs on the front cover and the varied contents have been warmly received by our members. We also continue to update the Information Booklet on our website and provide print copies of this on request. Our website itself continues to expand, thanks to the huge efforts of our webmaster, Geoff Brown. And the NADP email group continues to provide a forum for the exchange of views between members on many and varied topics. This group continues to expand and is often a mine of useful information.

NADP continues to increase awareness of its existence by taking our stand to various events and exhibitions, such as the City Lit Deaf Day and the LINK Symposium. It is always interesting to talk to people on these occasions and tell them more about what NADP is doing to help deafened people.

As mentioned above we have been able to initiate several projects as a result of the generous legacy that was received during the year. One is to make better use of our Information Booklet and the first stage of this project is a targeted mailing. Our hope is to make the booklet an essential resource for information about being deafened and one that is widely known and used. We are also engaged in a project to remind all local authorities and Primary Care Trusts of their responsibilities under the Disability Equality Duty and to provide them with a checklist of simple things that they can do to make themselves accessible to deafened people. As part of NADP's involvement in the Access to Communication in English campaign, which is co-ordinated by the UK Council on Deafness, we are launching a project to see if Speech to Text using voice recognition software is viable, and we hope to test this with a registered lipspeaker. If this is successful it might offer a means to extend the scope and availability of Speech to Text support for communication. We have also campaigned for better subtitling on both television and DVDs, largely thanks to the efforts of our Secretary, Paul Tomlinson, who has written many letters to broadcasters and providers of DVDs. We have contributed responses to several consultation documents, including the NICE Technical Appraisal on Cochlear Implants and will continue to ensure that the needs of deafened people are highlighted.

NADP will further develop these and other activities in order to create a society in which deafened people encounter no barriers to full participation and communication.

Honorary Treasurer's Report: John Davies

I am pleased to report that the finances of your Association were in good heart at the end of 2007 and, indeed, remain so. It is though important to appreciate that the main reason for this is the legacies that we have received over the last few years, at a time when fund raising has become increasingly difficult.

Over the year, our total funds including restricted funds, increased from £23,579 to £44,104 largely as a result of a legacy of £24,583 received from the Estate of the late Kenneth T Curtis and for which we are extremely grateful. However, without that receipt it will be seen that our total funds would have fallen during the year.

We recognise that when people provide us with legacies, their aim is not that we should hoard the money but use it for the benefit of deafened people in accordance with our Objects. In part this enables us to fund some of our core costs which can otherwise be very difficult to finance, but it also enables us to extend the range of our activities. The Report by our Acting Chair sets out some of our activities whilst the Trustees have already agreed expenditure in additional directions for projects that will be reported in *Network* during 2008.

Although recent legacies have been important in supporting the Association, we still could not function satisfactorily without the practical and financial support of our members and friends. We are most grateful for your support which both encourages the Trustees and provides a sound base for NADP to move further forward.

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with guidance issued by the Charity Commission and have confirmed the current policy remains appropriate. Our policy is to maintain an amount of Operational Funds held in reserve at a level between 3 and 12 months' operational running costs, the actual level to be reviewed from time to time but at least annually. This level of reserves is designed to safeguard the charity's operations in the event of delays in receipt of donations and other income or the absence of replacement restricted funds currently provided towards ongoing operational activities.

Legacies, where received, continue to be taken to a designated unrestricted fund and released for operational use over a period which would not normally exceed 4 years.

Investment Policy

The Trustees have reviewed but made no change in the charity's investment policy. When short-term funds are available, the Trustees will seek low risk investment opportunities such as deposits, including current accounts, with UK Clearing Banks or with COIF Charities Deposit Fund. Should any longer term funds become available, the Trustees will seek appropriate professional advice.

Signed on behalf of all the Trustees

Ross Trotter, Acting Chairman
5 April 2008

John Davies, Hon. Treasurer
5 April 2008

National Association of Deafened People

Unrestricted Funds

Receipts and Payments Accounts for the year ended 31st December 2007

	2007 £	2006 £
<u>Operating Fund</u>		
Receipts		
Subscriptions, Donations and Covenants	6,021	5,735
Legacies (note a)	5,998	2,925
Transfers from Restricted Funds (note b)	3,682	4,440
Sales of Publications and other receipts	875	1,403
Investment Income	<u>2,037</u>	<u>980</u>
Total Receipts	<u>18,613</u>	<u>15,483</u>
Payments		
Publications including Network (note c)	5,219	5,743
General Meetings and Conferences	2,009	1,842
Management and Administration:		
Outsourced administration	727	773
Trustees reimbursed expenses	2,448	1,237
Other Trustee meeting costs	2,414	1,711
Printing, postage and subscriptions payable	961	1,092
Fundraising	<u>335</u>	<u>34</u>
	6,885	4,847
Publicity and Other costs	<u>759</u>	<u>761</u>
Total Payments	<u>14,872</u>	<u>13,193</u>
Surplus for the year	3,741	2,290
Operating Fund at beginning of year	<u>10,573</u>	<u>8,283</u>
Operating Fund at the end of the year	<u>14,314</u>	<u>10,573</u>
<u>Unrestricted Legacy fund (note a)</u>		
Fund at start of the year	3,050	5,975
Receipts (legacies received)	24,583	-
Payments (transfers to operational fund)	<u>5,998</u>	<u>2,925</u>
Legacy fund at the end of the year	<u>21,635</u>	<u>3,050</u>

National Association of Deafened People

Statement of Assets and Liabilities at 31st December 2007

	2007	2006
	<u>£</u>	<u>£</u>
Bank Balances and <i>Network</i> liabilities:		
Current Account	4,877	1,419
Deposit Account	42,225	22,160
Outstanding <i>Network</i> liabilities (note c)	<u>(2,998)</u>	<u>-</u>
	<u>44,104</u>	<u>23,579</u>
Represented by:		
Unrestricted Funds:		
Operating Fund	14,314	10,573
Legacy Fund	<u>21,635</u>	<u>3,050</u>
	35,949	13,623
Restricted Funds (see notes)	<u>8,155</u>	<u>9,956</u>
	<u>44,104</u>	<u>23,579</u>

Note a. Legacies: to assist the smooth progression of the Charity's work, any unrestricted legacies received are credited to the unrestricted legacy fund and released into the Operational Fund over a period of, normally, 4 years.

Note b. Summary of Restricted Funds:

	CI Book	Conference	Anniversary	Network	Total
At 31/12/2006	180	-	8,291	1,485	9,956
Receipts	-	2,170	-	27	2,197
Payments	<u>50</u>	<u>2,170</u>	<u>266</u>	<u>1,512</u>	<u>3,998</u>
At 31/12/2007	<u>130</u>	<u>-</u>	<u>8,025</u>	<u>-</u>	<u>8,155</u>

Expenditure from the CI Book fund related to promotion and distribution of the book. Receipts and expenditure of the Conference fund were for the 2007 Conference including the additional cost of printing of proceedings in Network. The expenditure from the Anniversary fund related to further work on the ACE project and on the Information Book. The Network fund represented the residue of a grant of £5,000 (and interest thereon) in support of 8 quarterly issues of Network up to Summer 2007.

As the Restricted Conference and Network funds represent grants towards regular activities, the payments of £2,170 and £1,512 have been carried to the Operating Fund to meet part of the costs incurred on those activities in the year.

Note c. Treatment of Network Payments: the payments shown for Network include amounts totalling £2,998 incurred before 31 December 2007 but not settled until the following month. As the payments would normally be made in the year they are incurred, to omit them would materially understate total costs for the year.

Signed on behalf of all the Trustees

Ross Trotter, Acting Chairman
5 April 2008

John Davies, Hon. Treasurer
5 April 2008

**Report of the Independent Examiner
To the trustees and members of the National Association
of Deafened People
On the Accounts for the year ended 31st December 2007**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Garry Alexander FMAAT
Wheelers Accountants,
Tiverton, Devon
8 April 2008**